

Notice of Intent to Vacate

Date Presented: _____, 20___

I (We) ______, resident(s) at ______, Savannah GA 31401, do hereby file a formal 30 day notice of intention to vacate said apartment on or before ________, 20___. I (We) understand that this notice to vacate commences with the date this form is presented and that the owners and management of this location retain the right to enter and show this apartment to prospective renters during this period of time by appointment. Please leave utilities on for five days for unit inspection.

Please give reason for moving so we may better serve our other residents:

Additional Charges are (if any) to fulfill lease:

Resident(s) Signature: X_____

Property Manager or Staff Member: ______ Date Notice Received at Leasing Office: ______

Residents Forwarding Address:

LOCAL CONTACT PHONE NUMBER:

CC: file

1901 Bull Street ~ Savannah GA 31401 Tel: 912-238-0875 ~ Fax: 912-201-0116